Appendix3 **Assessment To Be Missed Due to School/Other Business**

**![Description: C:\Users\Lorraine\Pictures\logo2[1].gif]()Rescheduling Tasks due to Absence**

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| --- |
| **Date/s of Absences: …………………………** to **…………………………**  |
| **Reason for Absence:** …………………………………………………………………………….…………………………….………………………………………..……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| **Task Rescheduled****Original Date** |  **Teacher \****Head Teacher** | **New date, time and place** | **Submitted****(DP to sign and date)** |
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**I agree that it is my responsibility to complete each task as allocated**

Name: ……………………………………………. Signature: ………………………………………… Date: ……/……/......